

Christ the King Parish Pastoral Council

Meeting Minutes
December 04, 2018

Pastoral Council meeting was called to order in Classroom B at 7:00 PM on Tuesday, December 04, 2018.

Council members present were: Fr. Healey, Patti Bakaur, Mary Becker, Francine Daggett, Jeanne Dennis, Jack Donohue, Deacon Harney, Abigail Jones, Michael Kondracki, Kathy Laird, Joan Levesque, Marion Mooney, Nick Reilly, James Riley and Sandy Souza.

The opening prayer was lead by Fr. Healey.

The minutes from our Oct. 09th meeting were reviewed and approved.

Finances:

Fr. Healey spoke about Bud Breault's new role as our Business Manager. He has been a tremendous asset to the parish. He is spending time reviewing invoices and will be getting bids on any new projects or equipment for the parish. We had one of our boilers breakdown; he is looking into the best way for us to handle the situation.

Our St. Vincent de Paul Society needed to become separate from the parish. It needed to obtain its own 501C non-profit status. This was at the directive of the the Nation and District authorities of St. Vincent to Paul. Fr. Healey and Deacon Fantasia needed to explore how monies donated by our parishioners with the expectation of the funds staying locally to serve those who live within our parish boundaries. The Matthew 25 account was established. It has an advisory board and a treasurer. The fund will insure that funds raised here will stay here. Funds needed to operate our Food Pantry and finance the needs of our Needy Case clients will be distributed from the Matthew 25 fund.

St. Vincent de Paul was started here as a parish ministry. However, with the new guidelines from the District office of SVDP, this was the best way for us to move forward. The Matthew 25 account is totally separate from other parish accounts. The person who writes the checks does so with the approval of Fr. Healey and the advisory board if necessary. The person who writes the checks does not have authorization to sign the checks. The treasurer will simply pay the bills and balance the account. The funds donated to Matthew 25 will be acknowledged with Matthew 25 note cards.

Patti asked about the money taken in through our Thrift Shop. Fr. Healey mentioned a portion of the money will go to the parish and the other portion for the charitable works funded through our Matthew 25 account.

The parish has also established a separate fund for our Annual Collection monies. This will insure donations made to our Annual are kept aside for major improvements to our parish complex.

Current Improvements:

A sound system has been added to our chapel.

We have new signs for the two main entrances.

We have new portable outdoor heavy duty signs that can be used for major events the parish is sponsoring. The new signs worked great for the CWC annual Christmas Fair.

We have new stands being made the narthex. These stands will match the rest of the furniture in our narthex areas.

The Catholic Woman's club has offered to purchase hymn boards for the church. The hymn boards will be used to post the numbers needed to follow the mass and readings for the mass. It was mentioned people are having a difficult time trying to following along in they miss the announcement made by the lector at the beginning of mass. Fr. Healey will work with Jeanne Dennis to choose the signs.

Future Renovation/Expansion:

Bud will review the revised plans for our expansion. Fr. Healey mentioned when the parish council meets in February, he will share the plans with members at that time. The plan calls for the library to be moved to the section of our parish hall near the large bay window. The library space will become shelving space for pantry products and counter area for clients. The

freezer and refrigerator would be moved back to the library area. WE will loose a small part of the stage.

Progress reports – Strategic Planning and Outreach teams

Marion shared with council members the Strategic Planning Team is planning to send out a parish wide survey. The survey can be responded to either by return mail or can be filled out on line through our website. The team plans to send out the survey shortly after the first of the year.

Patti reported to council members the Outreach Team is doing well and is in the process of narrowing down some programs they wish to explore further. It is a great experience sharing with the various team members the information each are exploring. Patti also mentioned the great materials we have available for Advent....Meditation booklets, Brochures from Walking With Purpose and Word Among Us. She asked if perhaps the celebrant of the weekend masses could announce the availability of these resources.

Baptismal Program:

Fr. Healey shared the program is starting to formulate. The actual intake for a Baptism will take place through the office. The parents would then have a time to sit down and talk with a priest or deacon. Deacon Harney is looking into a catechesis available through a Power Point program. The person could go through the information at his/her own pace. The goal is to have something in place after Easter.

Security:

Kathy told council members Phase 1 of the plan is completed. The security cameras are activated by motion and capture sightings for a 30 day period. Kathy invited council members to come to the Faith Formation office to see how the cameras operate. She is hoping to make a few adjustments...the outside camera need to have a wider lens and she hopes to have another camera that would cover beyond Dwight's office and kitchen area.

Michael asked where we are at with the CORI process. Kathy mentioned that Ashley Laird has been hired to work 2 day/12-15 hrs. per week. She is helping get our "heads above water" with the process. The feedback so far has been positive about the new program. The updated videos are able to be

viewed at home and target specific areas that pertain to the ministry the person serves in. Kathy said Stage 2 of the security plan is still being reviewed.

Fr. Healey spoke briefly about the Echo program. He will be serving on team for one of their weekends. Kathy and David Laird and Deacon Harney will be serving on Echo teams in upcoming weekends. Fr. Healey wanted to have council members to know of the program and to be aware of the benefit it is for our young people. The parish does pay for the cost of the weekend for students and team members that are parishioners.

Summer Series:

Fr. Healey asked council members to help identify possible speakers that might appeal to those who attend the program.

Parish Mission:

Fr. Healey reminded council members the suggested time frame for a parish mission is every other year. We will plan a Parish Mission in the fall of 2019. A parish Ministry Fair will be planned for 2020.

Kathy spoke briefly of a Fr. Spitzer. She uses several of his programs for our Confirmation class. He might be a possible person to contact for the Parish Mission.

Jack spoke briefly about what plan we might have in place during our masses. We do plan on hiring police detail for our Christmas Eve masses. Jack would like us to pursue a plan for security for all our scheduled masses. He will share his ideas with counsel members at our February meeting. We were not able to discuss further due to the time frame of our meeting.

The meeting was adjourned at 8:10.

Next meeting is scheduled for February 12, 2019.

